



GUINAYANGAN WATER DISTRICT

2016 ANNUAL BUDGET

Prepared By:

Emilia A. Mendoza
EMILIA A. MENDOZA

Administrative Services Officer A
(Officer-In-Charge)

Approved By:

Alodia F. Molines
ALODIA F. MOLINES

Chairman of the Board
As per BOD Resolution No. 88-2015
Dated: December 16, 2015



GUINAYANGAN WATER DISTRICT
Guinayangan, Quezon

PROJECTED STATEMENT OF INCOME AND EXPENSES
CY 2016

Income	
Income from Waterworks System	10,873,338.00
Other Business Income	280,000.00
Fines & Penalties	535,818.90
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Gross Income	11,689,156.90
Expenses:	
Personal Services	
Salaries and Wages - Regular	2,594,076.00
Salaries and Wages - Contractual	366,300.00
Personnel Economic Relief Allowance (PERA)	264,000.00
Representation Allowance (RA)	60,000.00
Transportation Allowance (TA)	60,000.00
Clothing and Uniform Allowance	65,000.00
Productivity Incentive Allowance	22,000.00
Other Bonuses and Allowances	310,973.00
Overtime & Night Pay	18,000.00
Cash Gifts	55,000.00
Year End Bonus	216,173.00
Life & Retirement Insurance Contributions	311,289.12
Pag-ibig Contributions	13,200.00
Philhealth Contributions	28,950.00
ECC Contributions	13,200.00
Terminal Leave Benefits	144,516.19
Provident Fund Benefits	16,272.12
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Total Personal Services	4,558,949.43

Paula R. Baylon
Amelia



GUINAYANGAN WATER DISTRICT
Guinayangan, Quezon

PROJECTED STATEMENT OF INCOME AND EXPENSES
CY 2016

Maintenance and Other Operating Expenses

Travelling Expenses - Local	170,000.00
Training Expenses	240,000.00
Office Supplies Expenses	60,000.00
Accountable Forms Expenses	98,820.00
Gasoline, Oil, & Lubricants Expenses	523,440.00
Other Supplies Expenses	67,230.00
Electricity Expenses	342,000.00
Postage and Deliveries	6,000.00
Telephone Expenses - Landline	18,000.00
Telephone Expenses - Mobile	24,000.00
Internet Expenses	14,400.00
Cable, Satellite, Telegraph & Radio Expenses	2,400.00
Membership Dues & Contributions to Organization	9,000.00
Advertising Expenses	10,000.00
Rent Expenses	2,000.00
Representation Expenses	140,000.00
Board Members Allowances and Other Benefits	214,272.00
Repairs and Maintenance- Land Improvements	10,000.00
Repairs and Maintenance - Water System and Structures	807,900.00
Repairs and Maintenance - Office Buildings	50,000.00
Repairs and Maintenance - Office Equipment	8,000.00
Repairs and Maintenance - Furniture & Fixtures	6,000.00
Repairs and Maintenance - IT Equipments	10,000.00
Repairs and Maintenance - Machineries	3,000.00
Repairs and Maintenance - Communication Equipment	1,000.00
Repairs and Maintenance - Motor Vehicles	24,000.00
sub- total	<u>2,861,462.00</u>

Anah
Paula R. Baylon



GUINAYANGAN WATER DISTRICT
Guinayangan, Quezon

PROJECTED STATEMENT OF INCOME AND EXPENSES
CY 2016

balance forwarded	2,861,462.00
Repairs and Maintenance - Reforestation	18,000.00
Taxes, Duties and Licenses	249,681.35
Fidelity Bond Premiums	6,000.00
Insurance Expenses	67,000.00
Bad Debts Expense	130,000.00
Depreciation- Land Improvements	3,500.00
Depreciation - Water System & Structures	1,645,600.00
Depreciation - Office Buildings	68,700.00
Depreciation - Office Equipments	12,700.00
Depreciation - Furniture and Fixtures	10,500.00
Depreciation - IT Equipment	23,500.00
Depreciation - Machineries	6,000.00
Depreciation - Communication Equipment	3,000.00
Depreciation - Other Machineries and Equipment	6,500.00
Depreciation - Motor Vehicles	20,000.00
Total Maintenance & Other Operating Expenses	5,132,143.35
Financial Expense	
Interest Expense	1,516,930.00
Total Financial Expense	1,516,930.00
Total Expenses	11,208,022.78
Income from Operations	481,134.12
Other Income	
Interest on bank accounts	2,000.00
NET INCOME	483,134.12

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R. Baylon