



**GUINAYANGAN WATER DISTRICT**  
Guinayangan, Quezon

CCC #303

# 2023 ANNUAL BUDGET

Approved as per BOD Res. # 96  
Date: DECEMBER 14, 2022

**DOMINGO S. LADUAN**  
Board Chairperson

*Chavez*  
**CORAZON R. MARJES**  
Vice Chairperson

*Seguerra*  
**PURIFICACION G. SEGUERRA**  
Board Secretary

**MA. RAISA B. MACALINTAL**  
Member

**ABSENT**  
**HONORATO B. RONQUILLO**  
Member

Prepared by:

*[Signature]*  
**CARMELO ALEJANDRO C. PUJALTE, EnP**  
General Manager

*[Signature]*



**2023 BUDGET SUMMARY**

The 2023 Corporate Operating Budget (COB) presents a comprehensive projection of the Guinayangan Water District operations from January 1, 2023 to December 31, 2023. This budget summary describes the key recommendations encompassing the 2023 COB. Justifications on the projected revenues and expenditures are presented in the preceding section. Presented below are the sources of funding to meet these requirements.

	Projected Budget CY 2022	Proposed Budget CY 2023	Variance	% of Variance
<b>SOURCES OF FUND/INCOME:</b>				
Cash Balance (Beginning - based on latest Financial Data)	8,489,619.07	9,239,837.42	750,218.35	8.84%
Cash Inflows from Operations	14,468,763.30	15,287,384.67	818,621.37	5.66%
Loan/Grant Fund Balance - 100% completed	3,972.64	-	(3,972.64)	-100.00%
<b>TOTAL</b>	<b>22,962,355.01</b>	<b>24,527,222.09</b>	<b>1,564,867.08</b>	<b>6.81%</b>
<b>USE OF FUNDS / PROJECTED EXPENSES</b>				
Operating Costs	14,463,995.41	15,285,056.96	821,061.55	5.68%
Capital Expenditures	2,950,000.00	3,040,000.00	90,000.00	3.05%
Debt Servicing (Loan Amortization - Capital)	1,986,082.50	1,504,166.00	(481,916.50)	-24.26%
Customer's Deposit Reserve/Guaranty Security Deposit (Trust Liabilities)	195,584.89	203,209.30	7,624.41	3.90%
3% Reserves (as per Loan Agreement)	2,240,328.14	2,560,830.58	320,502.44	14.31%
On-going Projects (Funded by LWUA Loan/Grant) - 100% Completed	3,972.64	-	(3,972.64)	-100.00%
Accounts Payable (COA, others)	156,532.83	386,532.83	230,000.00	146.93%
Payment of Delinquent Account - Previous Years (BIR)	-	-	-	0.00%
Unappropriated Fund	965,858.60	1,547,426.42	581,567.82	60.21%
<b>TOTAL</b>	<b>22,962,355.01</b>	<b>24,527,222.09</b>	<b>1,564,867.08</b>	<b>6.81%</b>

The 2023 COB presents a financial plan designed to continue the Guinayangan Water District's mission to provide safe, potable and affordable water services incorporating budgets for attributions to Gender and Development (GAD) and Disaster Risk Reduction Management (DRRM). The budget balances revenue requirements with operating revenues and other funding sources. The key objectives of this budget include among others the continued efficiency improvement and expansion projects to support GWD's future growth, maintenance and improvement of GWD's facilities and aging water infrastructures and the development or enhancement of human resources capabilities and customer relations.

*[Handwritten signatures]*



**2023 BUDGET SUMMARY**

**2023 BUDGET ALLOCATIONS**

	Proposed CY 2023	Office of the GM / BOD	Admin/Financial Comm. Section	Operation & Maint. Section
<b>INCOME:</b>				
40202090 Waterworks System Fees	14,731,042.00	-	-	-
40201040 Clearance and Certification Fees	-	-	-	-
40201130 Processing Fee	5,000.00	-	-	-
40202210 Interest Income	5,000.00	-	-	-
40202230 Fines and Penalty	491,342.67	-	-	-
40202990 Other Business Income	50,000.00	-	-	-
40603990 Miscellaneous Income	5,000.00	-	-	-
<b>Gross Income</b>	<b>15,287,384.67</b>			
<b>EXPENSES:</b>				
<b>Personal Services:</b>				
50101010 Salaries and Wages - Regular	3,467,658.00	-	3,467,658.00	-
50101020 Salaries and Wages - Casual/Contractual	1,617,000.00	-	1,617,000.00	-
50102010 Personnel Economic Relief Allowance (PERA)	480,000.00	-	480,000.00	-
50102020 Representation Allowance (RA)	60,000.00	60,000.00	-	-
50102030 Transportation Allowance (TA)	60,000.00	60,000.00	-	-
50102040 Clothing/Uniform Allowance	129,000.00	9,000.00	120,000.00	-
50102100 Honoraria	5,000.00	-	5,000.00	-
50102130 Overtime and Night Pay	107,100.00	-	107,100.00	-
50102140 Year-End Bonus	423,920.00	-	423,920.00	-
50102150 Cash Gift	100,000.00	-	100,000.00	-
50102160 Mid-Year Bonus	423,920.00	-	423,920.00	-
50102170 Directors and Committee Members' Fees	384,000.00	384,000.00	-	-
50102990 Other Bonuses and Allowances	357,495.80	-	357,495.80	-
50103010 Retirement and Life Insurance Premiums	610,158.96	-	610,158.96	-
50103020 Pag-ibig Contributions	24,000.00	-	24,000.00	-
50103030 Philhealth Contributions	123,263.10	-	123,263.10	-
50103040 Employees Compensation Insurance Premiums	24,000.00	-	24,000.00	-
50103050 Provident/Welfare Fund Contributions	-	-	-	-
50104030 Terminal Leave Benefits/Leave Monetization	131,440.91	-	131,440.91	-
50104990 Other Personal Benefits	8,000.00	-	8,000.00	-
<b>Total Personal Services</b>	<b>8,535,956.77</b>	<b>513,000.00</b>	<b>8,022,956.77</b>	

*pphayan*

*Chayer*

*[Signature]*



2023 BUDGET SUMMARY

2023 BUDGET ALLOCATIONS

	Proposed CY 2023	Office of the GM / BOD	Admin/Financial Comm. Section	Operation & Maint. Section
<b>Maintenance and Other Operating Expenses</b>				
50201010 Travelling Expenses - Local	386,560.00	185,000.00	156,920.00	44,640.00
50202010 Training Expenses	340,000.00	215,000.00	125,000.00	-
50203010 Office Supplies Expenses	85,000.00	-	85,000.00	-
50203020 Accountable Forms Expenses	255,600.00	-	255,600.00	-
50203090 Fuel, Oil & Lubricants Expenses	268,950.00	-	9,000.00	259,950.00
50203130 Chemical and Filtering Supplies Expenses	99,750.00	-	-	99,750.00
50203210 Semi-Expendable Machinery & Equipment Expenses	50,000.00	-	50,000.00	-
50203220 Semi-Expendable Furniture, Fixtures & Books Exp.	-	-	-	-
50203990 Other Supplies Expenses	30,000.00	15,000.00	15,000.00	-
50204020 Electricity Expenses	1,270,000.00	-	204,000.00	1,066,000.00
50204990 Other Utility Expenses	2,400.00	-	2,400.00	-
50205010 Postage and Courier Services	6,000.00	6,000.00	-	-
50205020 Telephone Expenses	36,600.00	-	36,600.00	-
50205030 Internet Subscription Expenses	24,000.00	-	24,000.00	-
50205040 Cable, Satellite, Telegraph and Radio Expenses	2,800.00	-	2,800.00	-
50206020 Prizes	25,000.00	25,000.00	-	-
50210030 Extraordinary and Miscellaneous Expenses	116,400.00	116,400.00	-	-
50211020 Auditing Services	70,000.00	-	70,000.00	-
50213020 Repairs & Maintenance - Land Improvement	20,000.00	-	-	20,000.00
50213030 Repairs & Maintenance - Infrastructure Assets	586,800.00	-	-	586,800.00
50213040 Repairs & Maintenance -Buildings & Other Structures	35,000.00	-	-	35,000.00
50213050 Repairs & Maintenance - Machinery & Equipment	40,000.00	-	20,000.00	20,000.00
50213060 Repairs & Maintenance - Transportation Equipment	50,000.00	-	-	50,000.00
50213070 Repairs & Maintenance - Furniture & Fixtures	6,000.00	-	6,000.00	-
50215010 Taxes, Duties and Licenses	380,422.69	-	380,422.69	-
50215020 Fidelity Bond Premium	24,007.50	-	24,007.50	-
50215030 Insurance Expense	144,000.00	-	144,000.00	-
<b>SUB TOTAL</b>	<b>4,355,290.19</b>	<b>562,400.00</b>	<b>1,610,750.19</b>	<b>2,182,140.00</b>

*[Signature]*

*[Signature]*

*[Signature]*



**2023 BUDGET SUMMARY**

**2023 BUDGET ALLOCATIONS**

	Proposed CY 2023	Office of the GM / BOD	Admin/Financial Comm. Section	Operation & Maint. Section
<b>Balance Forwarded</b>	4,355,290.19	562,400.00	1,610,750.19	2,182,140.00
50216010 Labor and Wages (MOOE)	360,000.00	-	360,000.00	-
50299010 Advertising, Promotional & Marketing Expenses	5,000.00	5,000.00	-	-
50299030 Representation Expenses	100,000.00	100,000.00	-	-
50299050 Rent/Lease Expenses	8,000.00	-	8,000.00	-
50299060 Membership, Dues & Contribution to Organization	9,900.00	9,900.00	-	-
50299070 Subscription Expenses	1,000.00	-	1,000.00	-
<b>Total Maintenance and Operating Expenses</b>	<b>4,839,190.19</b>	<b>677,300.00</b>	<b>1,979,750.19</b>	<b>2,182,140.00</b>
<b>Financial Expenses</b>				
50301020 Interest Expenses	494,410.00	-	494,410.00	-
50301040 Bank Charges	5,000.00	-	5,000.00	-
50301990 Other Financial Charges	5,000.00	-	5,000.00	-
<b>Total Financial Expenses</b>	<b>504,410.00</b>	<b>-</b>	<b>504,410.00</b>	<b>-</b>
<b>Non-Cash Expenses</b>				
50501020 Depreciation - Land Improvements	3,500.00	-	3,500.00	-
50501030 Depreciation - Infrastructure Assets	1,200,000.00	-	1,200,000.00	-
50501040 Depreciation - Buildings and Other Structures	65,000.00	-	65,000.00	-
50501050 Depreciation - Machinery and Equipment	90,000.00	-	90,000.00	-
50501060 Depreciation - Transportation Equipment	30,000.00	-	30,000.00	-
50501070 Depreciation - Furniture, Fixtures and Books	2,000.00	-	2,000.00	-
50503020 Impairment Loss - Loans and Receivables	15,000.00	-	15,000.00	-
<b>Total Non-Cash Expenses</b>	<b>1,405,500.00</b>	<b>-</b>	<b>1,405,500.00</b>	<b>-</b>
<b>TOTAL EXPENSES/ALLOCATIONS</b>	<b>15,285,056.96</b>	<b>1,190,300.00</b>	<b>11,912,616.96</b>	<b>2,182,140.00</b>
<b>NET INCOME</b>	<b>2,327.71</b>			

*pylagan*

*Alayin*

*[Handwritten Signature]*



2023 BUDGET SUMMARY

2023 BUDGET ALLOCATIONS

	Proposed CY 2023	Office of the GM / BOD	Admin/Financial Comm. Section	Operation & Maint. Section
<b>CAPITAL EXPENDITURES</b>				
Water System Equipment				
10605990 - Flowmeters	100,000.00	-	-	100,000.00
10605090 - 1 unit Fire Hydrant	30,000.00	-	-	30,000.00
10605080 - Other Equipment	50,000.00	-	-	50,000.00
10605080 - 1 unit Dewatering Pump	30,000.00	-	-	30,000.00
Office Equipment				
10405020 10605020 - 1 unit Fire Resistant Steel Cabinet/Safe Vault	25,000.00	-	25,000.00	-
10405080 10605090 - 4 units Fire Extinguisher	10,000.00	-	10,000.00	-
10605990 - 1 unit Generating Set 10 kVA	190,000.00	-	190,000.00	-
10605990 - 1 unit Generating Set 8.5 kVA	80,000.00	-	-	80,000.00
10405030 10605030 - Office/IT Equipment as needed	75,000.00	-	75,000.00	-
Small Tools for Maintenance				
10405990 10405140 - Pipe Wrenches, Open & Back Wrench, Shovel, Other tools	25,000.00	-	-	25,000.00
Concreting of Pathway and Construction of Drainage Canal and Land ...				
10603010 - Construction Supplies and Materials including Labor	100,000.00	-	-	100,000.00
Inventories (Pipes, Water Service Connection Supplies/Materials, Fittings)				
10404220 - Service Connection Materials, Pipes, Fittings	800,000.00	-	-	800,000.00
Land Acquisition and Titling				
10601010 - Land Acquisition and Titling	700,000.00	700,000.00	-	-
Construction/Improvement of Buildings and Facilities (Pump House,...				
10604010 - Construction Supplies and Materials including Labor	450,000.00	-	-	450,000.00
Construction/Fencing/Painting of Source/Water Tank Sites/Other Structures				
10604990 - Labor and Materials	125,000.00	-	-	125,000.00
Extension and Installation of Main Pipe Line				
10603040 - Labor and Materials	250,000.00	-	-	250,000.00
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>3,040,000.00</b>	<b>700,000.00</b>	<b>300,000.00</b>	<b>2,040,000.00</b>

*pylany*

*Mayor*



**2023 BUDGET SUMMARY**

**2023 BUDGET ALLOCATIONS**

	Proposed CY 2023	Office of the GM / BOD	Admin/Financial Comm. Section	Operation & Maint. Section
<b>DOMESTIC LOAN AMORTIZATION (CAPITAL)</b>				
LA #3-492 (P 3,585,003.97)	-	-	-	-
LA #4-2229A (KfW) (P12,886,000.00)	997,303.00	-	997,303.00	-
LA #4-2229B (KfW) (P2,334,702.69)	180,691.00	-	180,691.00	-
LA #9-0600 (Salintubig) (P4,523,625.50)	226,176.00	-	226,176.00	-
LA #9-0648 (Salintubig) (P1,500,000.00)	99,996.00	-	99,996.00	-
<b>TOTAL DOMESTIC LOAN AMORTIZATION</b>	<b>1,504,166.00</b>	-	<b>1,504,166.00</b>	-

*prolegua*

Hayen 